


臺北城市科技大學

Taipei City University of Science and Technology

國際專修部招生簡章-2026年秋季班

International Foundation Program for Admission, Fall Semester 2026

 臺北城市科技大學



2026年1月29日115學年度招生委員會第6次會議通過

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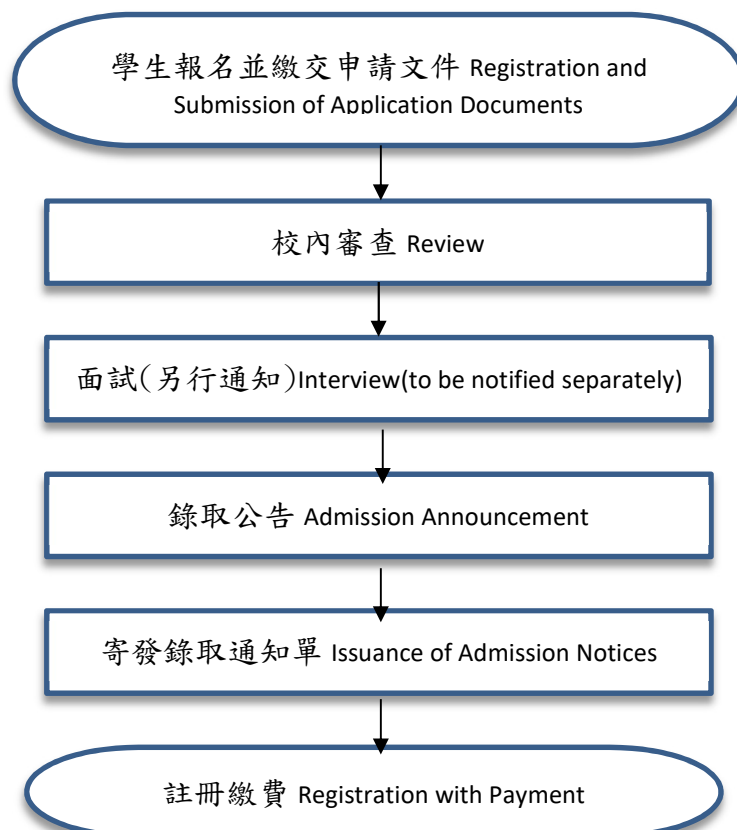
Website: <http://www.tpcu.edu.tw>

2026年秋季班國際專修部招生重要日期

International Foundation Program Important Dates for Application

2026 年秋季班入學 Fall Semester 2026 (September Enrollment)	
網路報名 Online Application Deadline	2026年4月1日至2026年5月29日止 April 1, 2026 to May 29, 2026
資料審查 Review and Evaluation	2026年6月1日至2026年6月15日止 June 1, 2026 to June 15, 2026.
錄取公告 Announcement of Admission (依實際公告日期為準, According to the actual announcement date)	2026年7月17日 (僑生2026年8月1日公告) Jul 17, 2026(Announcement from Overseas Chinese Students on August 1, 2026)
註冊日期 Registration Date(依實際公告日期為準, According to the actual announcement date)	2026年9月中旬 Mid-September, 2026
開始上課日 Courses Start	2026年9月中旬 Mid-September, 2026
秋季班學年期間：每學年有兩學期 1. 第一學期：每年8月到1月 2. 第二學期：每年2月到7月 Academic Year: two semesters for each academic year. 1. First semester: From August to January. 2. Second semester: From February to July.	

申請流程 Application Procedure



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臺北城市科技大學2026年秋季班國際專修部招生簡章

Admission Handbook for International Foundation Program in Fall Semester 2026

壹、申請資格Eligibility

符合「外國學生來臺就學辦法」、「香港澳門居民來臺就學辦法」及「僑生回國就學及輔導辦法」所定外國學生、港澳生及僑生身分，且具學士班入學資格。

- 1.外國學生之身分及學力(歷)資格。
- 2.僑生之身分及學力(歷)資格。
- 3.港澳生之身分及學力(歷)資格。

Applicants should meet one of the following categories of identity qualifications and their adequate scholastic ability (academic qualifications) is recognized by the Ministry of Education:

- 1.International Students with required education
- 2.Overseas Chinese students with required education
- 3.Hong Kong and Macau students with required education

貳、申請費用規定Application Fee

本項招生收取報名費NTD 1,200元。Registration fee NTD 1,200.

參、招生班別系組及名額Academic Programs and Admission Quotas

- 一、招生名額 Admission Quotas:外國學生：138名、僑生及港澳生：12名。
Number of International Students: International Students 138, Overseas Chinese Student 12.
- 二、修業年限 Program Period: 學士班：5年 Undergraduate program: 5 years
- 三、課程說明 Curriculum and Instruction :

1年華語先修課(不須華語基礎)+4年學士學位課程

1 Year of Chinese preparatory program (Chinese language beginners are eligible to apply.)+ 4 years of Bachelor's degree program

第一年：2026年9月至2027年7月 於國際專修部－修習華語先修課程

1. 修習華語先修課程至少720小時。
2. 修習華語先修課期間(第一年)需達到華語文能力測驗 (TOCFL)聽力與閱讀測驗Level 2基礎級(A2級)標準，方可銜接正式學位課程。
3. 未達上述標準者，將由學校通報退學，學生須依規定離境。
4. 華語先修期間不得轉系或轉學。
5. 學生曾就讀國際專修部因故退學者，不得再申請就讀新南向產學合作國際專班及國際專修部。

【Year 1】 : From September 2026 to July 2027, students take Chinese language courses.

1. Courses length will be more than 20 hours every week and at least 720 hours in total.
2. By the end of the Chinese Language courses, students need to pass the **level 2 (A2)** of the Test of Chinese as a Foreign Language (TOCFL) in listening and reading to continue to study for the Bachelor program.
3. Students who failed to pass the test are not allowed to continue studying. The school will report their conditions to the Ministry of Education, and students will have to leave Taiwan as required.
4. Transferring to different academic departments or schools is not allowed during the first year program.
5. Dropped out of the International Foundation Program for some reason may no longer apply to study in the International Programs of Industry-Academia Collaboration and the International Foundation Program.

第二年~第五年：正式修讀學位生課程

學生修讀四技課程期間，必須取得華語文能力測驗B1級以上，方能畢業。

【Year 2 to Year 5】 : officially enrolling in a bachelor's program

During the four-year technical program, students must obtain at least level B1 of the Test of Chinese as a Foreign Language (TOCFL) in order to graduate.

四、招生學系及名額: Undergraduate Programs and Admission Quotas:

【學系皆為中文授課 All programs are taught in Chinese】

學士班招生學系 Undergraduate Program		名額Quota		最低 畢業總學分 Credits for Graduation
		外國學生 International Student	僑生及港澳 生Overseas Chinese Student	
餐飲事業系	Department of Food & Beverage Management	138	12	128
行銷與流通管理系	Department of Marketing & Logistics Management			

肆、申請程序 Application Procedures

步驟 Step	項目Item	說明Notes
1	填寫入學申請表 (如附表 3) 並準備下列文件: Fill out the application forms and prepare the following required documents.	每位申請人至多可申請1學系。 All applicant are allowed to apply for 1 programs.
2	護照影本或國籍證明 A copy of a valid passport or certificate of nationality	1. 外國學生 (International Students) : 繳交護照影本一份，無護照影本可以以國籍證明代替。 If you do not have a copy of a valid passport, please submit a certificate of nationality instead. 2. 僑生 (Overseas Chinese Students) : 僑居地永久或長期居留證件(僑居地身分證影本及護照影本或中華民國護照及僑居身分加簽影本)。 3. 港澳生 (Hong Kong and Macau Students) : 港澳護照及永久居留資格證件影本(在港澳或海外連續居留之原始證明文件影本)。 *在中國大陸地區出生者，須檢附「港澳居民來往內地通行證」(回鄉證) *外國國籍之港澳生須附香港、澳門護照以外之旅行證照影本 *若有超過居留期限，且具有僑生回國就學及輔導辦法第3條及香港澳門居民來臺就學辦第3條例外情形者，請提供相關證明文件 注意：「護照」請提供入學前至少6個月的有效護照，所繳交之護照必須與申請簽證時相同，如有資訊不符者，將無法辦理入台簽證 Please note that the <u>PASSPORT must be valid for at least 6 months before enrollment</u> . The passport must be the same as the one used to apply for the VISA at the embassy or TECO. Any incorrect information submitted here will cause the failure of the VISA application.
3	最高學歷證明文件 Certificate, diploma or degree of education	學歷證明文件如為中、英文以外之外文版，應附中文或英文譯本。 注意:培訓課程或語言學習中心結業證書不能做為學歷證明。 If the original documents are not in Chinese or English, an English or Chinese translation should be provided. Note: A certificate or diploma of training courses or a technical professional training program is not recognized as a proof of academic records.

4	<p>最高學歷之歷年成績單 Official academic transcripts of education</p>	<p>請提交最高學歷之所有成績單，成績單如果不是中文或英文版本，請附中文或英文譯本。 Please submit the academic transcripts for each year of your education. Chinese and English versions are required if the transcripts are not in Chinese or English.</p>
5	<p>報名資格切結書 Declaration</p>	<p>請依申請身分別填寫報名資格切結書，並親筆簽名。 Please fill out the Declaration form based on your identity and status and sign.</p> <p>1. 外國學生 (International Students) : 外國學生報名資格切結書 Declaration form for International students.</p> <p>2. 僑生、港澳生 (Overseas Chinese, Hong Kong and Macau students) 僑生、港澳生報名資格切結書、港澳生報名資格確認書 港澳生持外國護照及連續居留切結書(視申請者狀況填寫) Declaration form for Overseas Chinese, Hong Kong and Macau students Declaration form for Hong Kong and Macau students only Declaration form for Hong Kong and Macau students only (depending on applicant's condition)</p>
6	<p>財力證明書 Financial statement</p>	<p>請提供報名前最近三個月內經由金融機構出具之中文或英文存款證明美金 3,500 元或新臺幣100,000元以上或政府、銀行貸款或民間機構提供全額獎助學金之證明文件。(非本人之財力須另繳附親屬關係證明)。 An official bank statement (in either Chinese or English) that indicates an account balance of over USD\$3,500 or TWD\$100,000 is required. The statement must be issued by a financial institution within 3 months prior to application. If a proof of fully funded scholarship or grant provided by government, loan proof of bank or private organization, the amount has to enable the student to cover all expenses in Taiwan.(If financial support is not of one's own, it must come with a kinship certificate.)</p>
7	<p>其他優異表現之證明 Certificates of outstanding performance and Academic Publications (optional)</p>	<p>可繳交其他優異表現之證明。 Please submit additional documents and related materials that might be supportive, such as a statement of outstanding performance.</p>

<p>8</p>	<p>寄送報名資料 Email all the required documents by deadline</p>	<p>1. 網路報名：請至本校招生網頁報名 https://sw.tpcu.edu.tw/YB2K/YEB_Apply/YEB_Apply/YEBPortal 或至下面網址報名 Go to the website of the Taipei City University of Science and Technology to register, or scan the following qrcode :</p>  <p>1. 繳交報名費TWD 1,200元。 Pay the registration fee of TWD 1,200. 2. 報名失敗者(缺件或未繳報名費)不另行通知補件。 Who fail to register (missing documents or not paying the registration fee) will not be notified to provide additional documents.</p>
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伍、審查資料評分方式Application Evaluation

審查方式	審查項目 Criteria	占分比例 Percentage Allocation
書面審查50% Document review 50%	<p>書面資料審查以高中成績、資料完整性為主，包含入學申請表、最高學歷畢業證書影本及該學程全部成績單、護照影本、財力證明、入學申請切結書、入學文件審查授權書、語文能力切結書。如有其他有助審查之資料將酌予加分。</p> <p>The document review focuses primarily on high school grades and completeness of materials, including the application form, a copy of the highest education diploma, complete transcripts for the program, a copy of the passport, proof of financial resources, an enrollment affidavit, an authorization letter for document review, and a language proficiency affidavit. Additional supporting documents that enhance the review process may receive extra consideration.</p>	50%
面試50% Interview 50%	<ol style="list-style-type: none"> 1. 自我介紹 (Self-introduction) 2. 來台目的及是否來過台灣、日本、韓國 (Purpose of coming to Taiwan and previous visits to Taiwan, Japan, or Korea) 3. 對學校的了解 (Understanding of the school) 4. 對未來的規劃 (Future plans) 5. 經濟狀況 (Financial status) 	50%
<p>同分參酌：同分參酌：若有超額同分者，其同分參酌順序，依序比較面試成績、書面審查成績、高中成績。</p> <p>If there are candidates with identical scores that exceed the available slots, the tie-breaking order will be determined by comparing, in sequence, interview scores, written examination scores, and high school grades.</p>		

陸、錄取原則Acceptance

錄取標準由本校招生委員會依各系所組審查結果訂定，審查未通過者，雖各招生班別仍有名額亦不錄取。錄取名單由本校國際事務處公告。

The admission committee decided the admission standards. The result of the application evaluation will be announced. Those who do not meet the standards will be not accepted even if some places are remain vacant in the admission quota.

柒、錄取公告、寄發錄取通知 Announcement, Notification of Admission

- 一、錄取公告日期(依實際公告日期為準): 2026年7月17日 (僑生於2026年8月1日公告)
Announcement of Admission Results(According to the actual announcement date): Jul 17, 2026. (Announcement from Overseas Chinese Students on August 1, 2026)
- 二、錄取名單公告於本校招生網頁，並以Email 或紙本寄發錄取通知予申請人。
A list of admitted students will be posted on the TPCU website. TPCU will notify admitted students and issue acceptance letters by e-mail or post.
- 三、僑生、港澳生之身分資格需經教育部及僑務主管機關查核身分資格，經主管機關核復身分資格符合規定者，方寄送錄取通知，身分資格經主管機關查核不符規定者，將取消錄取資格。
The identity of Overseas Chinese, Hong Kong, and Macau students need to be reviewed by the Ministry of Education and the competent authority for Overseas Chinese affairs. After the competent authority verify that the identity qualification, the admission notice will be sent to the students. If the applicants fail to meet the requirement of identity, the admission will be canceled.

捌、申訴程序 Appeal

- 申請人對於本項招生事項有疑慮或有違反性別平等原則之申訴，應於錄取公告後一週內提出，以書面具名向本項招生委員會提出申訴，逾期不受理。
- For any doubts or complaints regarding gender bias issues, appeals should be filed in one week after the announcement of admission results. Late submission will not be accepted.

玖、註冊入學相關規定 Enrollment and Registration

- 一、註冊入學日：2026年9月中旬 (依本校行事曆公告為準)
Registration Date: Mid-September, 2026 (According to the school calendar announcement)
- 二、確定入學之學生應依規定辦理報到及註冊入學手續，並於期限內繳交經駐外機構認證之學歷(力)證件。
Students who have accepted admission to the university should complete the registration according to the required enrollment procedures prior to the specified deadline. They need to submit original documents of their diploma and transcripts officially verified by the Taiwan overseas representative office of their respective countries.
- 三、開始上課日：2026年9月中旬 開始上課(依本校行事曆公告為準)
Chinese Language Courses begin on the middle of September, 2026. (According to the school calendar announcement)

四、學士班其他說明：

Other bachelor enrollment regulations:

1. 本校學士班學生於規定修業年限內，除修畢學系組規定之應修科目及學分外，並需符合各學系組「畢業修業規定」始得畢業，請參閱本校學則及相關法規。

According to regulations of academic programs, maximum duration of study in the undergraduate programs is limited to 4 years.

2. 畢業年級相當於國內高級中等學校二年級之國外或香港澳門地區同級同類學校畢業生，以同等學力報考大學學士班一年級新生入學考試者，於原學分總數外，應增修至少十二個畢業學分。

International students who have completed education equivalent to the sophomore level of the Taiwan senior high school from a foreign school or Hong Kong/Macao high school and passed the university entrance examination to enroll in the school's undergraduate program have to take at least 12 more credits in order to fulfill the requirement for graduation.

3. 國際專修部華語先修期間第一學期一律住校，由學校直接安排宿舍；第二學期起，學生如取得華語能力測驗A2級以上，可自由申請住校。

During the first semester of the Chinese Language Courses under the International Foundation Program, all students are required to live on campus, and dormitories are arranged directly by the school. Starting from the second semester, students who achieve a level of A2 or higher on the Test of Chinese as a Foreign Language (TOCFL) may freely apply for on-campus housing.

拾、收費標準與獎助學金 Tuition Fees, Dormitory Fees& Scholarship

一、學雜費 Tuition Fees (TWD)

期間 Course	收費項目 Fee items	工程學院 College of Engineering		商管學院、民生學院 College of Business and Management College of Human Ecology		備註 Note
		上學期 First semester	下學期 Second semester	上學期 First semester	下學期 Second semester	
第一年 First year 華語先修 Chinese preparatory program	學費 Tuitions	37,913	37,913	36,240	36,240	
	雜費 Fees	5,404	5,404	7,077	7,077	
	電腦及網路通訊使用費 Computer and network usage fees	1,200	1,200	1,200	1,200	收費標準依學校公告為主 the fees are based on the amount announced by the school.
	學生平安保險費 Insurance fees	483	483	483	483	收費標準依學校公告為主 the fees are based on the amount announced by the school
	以上費用合計 The total amount above	45,000	45,000	45,000	45,000	
	新生團體醫療保險費* Entrant group insurance	3,000		3,000		依當學期承保保險公司規定收費 Fees are charged according to the insurance company's regulations for the semester
	全民健保費* National Health Insurance		4,956		4,956	健保費每學期併入學雜費由學校代收轉付健保局 The National Health Insurance fee(NTD 4,956) is collected by the school and transferred to the National Health Insurance Administration every semester
第 2~5 年 Second to fifth year 四技期間 Four-year technological program	學費 Tuitions	37,913	37,913	36,240	36,240	
	雜費 Fees	12,930	12,930	7,970	7,970	
	電腦及網路通訊使用費 Computer and network usage fees	1,200	1,200	1,200	1,200	收費標準依學校公告為主 the fees are based on the amount announced by the

						school.
學生平安保險費 Insurance fees	483	483	483	483	483	收費標準依學校公告為主 the fees are based on the amount announced by the school.
以上費用合計 The total amount above	52,526	52,526	45,893	45,893	45,893	
全民健保費* National Health Insurance	4,956	4,956	4,956	4,956	4,956	健保費每學期併入學雜費由學校代收轉付健保局 The National Health Insurance fee(NTD 4,956) is collected by the school and transferred to the National Health Insurance Administration every semester

*為維護國際學生健康，自學生入境時均應參加六個月的傷病醫療保險，費用依當學期承保保險公司規定收費。領有居留證明文件之國際學生，於來臺連續居留滿6個月或曾出境1次未逾30日，其實際居住期間扣除出境日數後，併計達6個月之日起，依法參加全民健保。(如有變動，須依相關規定辦理)。全民健保費用每學期併入學雜費由學校代收轉付健保局。

To ensure international students have access to medical care, it is mandatory that they join a medical insurance program for six months upon arrival. The Insurance fee will be charge by the insurance company. The University provides international students with the relevant support in contracting with a local medical insurance company. International students with an Alien Residence Permit (ARC) are eligible to join the National Health

Insurance program if they have stayed in Taiwan for at least six consecutive months. If the students exit Taiwan once and for fewer than 30 days, they could be enrolled in NHI upon living in Taiwan for 6 months plus the days staying out of Taiwan. (Please refer to relevant regulations in case of any changes occurred.) The National Health Insurance fee is collected by the school and transferred to the National Health Insurance Administration every semester.

二、 住宿費 Dormitory Fees

項目	光華宿舍(6-8人雅房) Guang-hua dormitory (shared-room)	愛園宿舍(4人套房) Ai-yuan dormitory (studio-room)
住宿費(每學期，寒暑假另計) Accommodation Dormitory Fee (per-semester)	TWD \$9,500	TWD \$15,000
住宿保證金 Deposit	TWD \$1,500	
鑰匙保證金 Deposit	TWD \$100	
空調費 Air-conditioning fee	依使用額度儲值冷氣卡* An air-conditioning card can be purchased by the users	
清潔費 Cleaning fee	TWD \$300	

三、獎助學金Scholarship

序號 No.	期間 Course	獎學金項目 Item	獎學金金額 Amount(TWD)	申請資格 Eligibility	備註 Nite
1	第一年 First year 華語先修 Chinese preparatory program	新生住宿助學金 Dormitory Scholarship	9,500	華語先修新生入學第一學期住宿學校宿舍 Stay in the school dormitory during the first semester	
2		華測檢定學習助學金 Chinese-Proficient Scholarship	5,000	通過華語文能力測驗 A2 級 TOCFL A2 level	學生於華語先修期間，檢附華語文能力證書、入學日起至申請截止日前之缺曠時數證明(曠課、事假、病假等缺課時數不得超過 25 節)，並完成申請程序。 During the Chinese labguage courses(first year), students must submit TOCFL certificate and proof of total absence hours from the date of enrollment to the application deadline (the combined total of absences, personal leave, and sick leave must not exceed 25 class periods), and complete the application process.
3			10,000	通過華語文能力測驗 B1 級 TOCFL B1 level	
4			10,000	通過華語文能力測驗 B2 級(含)以上 Above TOCFL B2 level(inclusive)	
5		勤學勵進助學金 Diligence and Excellence Scholarship	30,000	華語先修期間，兩學期皆無任何請事、病假及曠課紀錄及任何申誠或記過紀錄，並完成申請程序 Have no records of personal leve, sick leave, absences, or any demerits or disciplinary actions in Chinese language courses, and have completed the application process.	
6	第 2~5 年 Second to fifth year 四技期間 Four-year technological program	華語精進助學金 Chinese-Proficient Scholarship	2,000	大一生: B1、B2、C1 或 C2 級之成績證明 Students who have obtained TOCFL B1 level(inclusive) or above before the end of the first grade.	大一起於當學期已完成註冊之學生，得檢附四技期間通過之華語文能力測驗最高級別成績證明及前一學期缺曠時數證明(曠課、事假、病假各項合計每學期不得超過 25 節，重大疾病或意外事故之請假不在此限。)申請本項獎學金。 First-year students who have completed registration for the current semester may apply for this scholarship by submitting the highest-level TOCFL certificate obtained during the four-year technological program, along with proof of total absence hours from the previous semester (the combined total of absences, personal leave, and sick leave must not exceed 25 class periods per semester; leave taken for major illnesses or accidents is not subject to this limit). 每一華語文能力測驗級別之獎學金僅得申請一次，並應於取得該級別證書後之最近一學期內提出。 Each level of the TOCFL scholarship may be applied for only once and must be submitted within the semester immediately following the receipt of the certificate for that level.
7			2,000	大二至大四生: B2、C1 或 C2 級之成績證明 Students who have obtained TOCFL B2 level(inclusive) or above during Sophomore to senior year.	

四、其他 Other Expenses

(一)、生活費 Living Expenses:

除了學雜費及住宿費用外，生活費每個月約臺幣8,000元至10,000元；書籍費依照所修習的課程而有不同，書籍費每學期約臺幣6,000元至10,000元。

In addition to tuition fees and housing costs, living expenses range from TWD \$8,000 to TWD \$10,000 per month. The cost for books vary depending on the courses taken; however, it is expected to be around TWD \$6,000 to TWD \$10,000 per semester.

(二)、健檢費 Health fee:

辦理居留簽證需要健康檢查，依當年度檢查醫院規定費用收取。

Applying for a residence visa requires a health examination, which will be charged according to the annual examination fee prescribed by the hospital.

(三)、其他 Others

每年辦理居留證、工作證等相關證件延期費用以及其他需要之費用。

During For international students, the Taiwan Resident Certificate(ARC) serves as their ID card which can prove their resident status in Taiwan. The Taiwan Resident Certificate(ARC) must be renewed once a year. And the work permit for foreign students, overseas Chinese students and ethnic Chinese students who apply in the 1st semester, the work permits are valid until March 31 of the 2nd semester. For those applying in the 2nd semester, their work permits will be valid until September 30 of the same year.

五、學雜費退費基準(Tuition and Miscellaneous Fee Collection and Refund Criteria)

時間 Application week	註冊日(包含當日)前 Before the registration day (including the current day)	註冊日次日 ~ 開學日前 The day after registration ~ before the start of day	開學後 1~6 週 1-6 weeks after new semester start	開學 7~12 週 7-12 weeks after new semester start	開學 13 週以後 13 weeks after new semester start
退費基準 Refund basis	免繳費，已收費者，全額退還 No payment required. Those already charged will be fully refunded.	學費退還三分之二，雜費全部退還 Refunded two-thirds of tuition, all incidental fees will be refunded	學費、雜費退還三分之二(不含學生平安保險) Refund two-thirds of tuition and fees(The student group insurance premium is not included in the refund.)	學費、雜費退還三分之一(不含學生平安保險) Refund one-thirds of tuition and fees(The student group insurance premium is not included in the refund.)	繳學費、雜費，不予退還 No refund.

表列註冊日、上課(開學)日及學期之計算等，依本校正式公告之行事曆認定之；學校未明定註冊日者，以註冊繳費截止日為註冊日。
The enrollment date, start of semester, as well how the semester is calculated are to be based on the official university calendar

拾壹、其它注意事項 Other Issues

一、錄取通知單並不保證取得簽證，簽證須由我國外交部領事事務局或駐外館處核給。相關簽證申請規定，請逕向臺灣駐外館處詢。

The Notification of Acceptance does not guarantee visa issuance. Visas are approved by the Ministry of Foreign Affairs.

二、申請居留簽證時需繳驗最近 3 個月內由衛生福利部指定外籍人士體檢國內醫院或國外醫院出具之健康檢查合格證明(居留或定居健康檢查項目表)，國外健檢證明須經中華民國駐外館處驗證。When applying for a residence visa, the applicant need to submit the health certificate, containing the residence or settlement health examination checklist issued by a domestic or a foreign hospital certified by the Ministry of Health and Welfare within the last 3 months. The health certificate issued by foreign hospital must be verified by a local Taiwan overseas representative office.

三、[檢查項目及體檢醫院請參照衛生福利部疾病管制署網站](#)

Please refer to the website of the Department of Disease Control of the Ministry of Health and Welfare for the medical checklist and for certified physical examination hospitals.

四、依菸害防治法規定，大專校院室內場所全面禁止吸菸；室外場所除吸菸區外，不得吸菸。

According to the Tobacco Hazard Control Act, smoking of cigarettes is completely banned in indoor areas on the university campus and prohibited outdoors except for designated smoking areas.

五、本簡章若有未盡事宜，依相關法令規定及本校審查會議決議辦理。

Any application matters not stipulated here shall be handled in accordance with T P C U regulations and Admissions Committee.

拾貳、申請資格說明 Details of Eligibility

一、以外國學生身分申請入學者

For Applicants who are International Students:

申請人符合教育部《外國學生來臺就學辦法》【附錄一】規定及學力(歷)資格認定者，得申請入學國際專修部，重要規定摘錄如下：Applicants who meet the requirements of the regulation from the Ministry of Education "International Students Undertaking Studies in Taiwan" [Appendix 1] and the academic qualifications are eligible to apply for admission. Important provisions are excerpted below:

(一)、國籍及身分 Nationality and Identity:

具外國國籍且未曾具有中華民國國籍，符合下列規定者，得依本辦法規定申請入學：

A person of foreign nationality who has never held Republic of China ("R.O.C.") nationality and who meets the following requirements is permitted to apply for admission to an educational institution, in accordance with the provisions of these Regulations:

1. 未曾以僑生身分在臺就學。

The person has never undertaken studies in Taiwan as an overseas Chinese student.

2. 未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

The person has not been given a placement in the current academic year by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

具外國國籍並符合下列規定，且最近連續居留海外六年以上者，亦得依本辦法規定申請入學。

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with these Regulations.

1. 申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。

A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.

2. 申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。

A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.

3. 前二款均應符合前項第一款及第二款規定。

A person referred to in either of the preceding two subparagraphs shall meet the requirements stipulated in Subparagraph 1 and Subparagraph 2 of the previous paragraph.

依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經主管教育行政機關核准，得不受前二項規定之限制。

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

第二項所定六年、八年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

第二項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每歷年在國內停留期間未逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

1. 就讀僑務主管機關舉辦之海外青年技術訓練班或教育部（以下簡稱本部）認定之技術訓練專班。

Attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;

2. 就讀本部核准得招收外國學生之各大專校院華語文中心，合計未滿二年。

Spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to recruit students overseas.

3. 交換學生，其交換期間合計未滿二年。

Spent a total period of less than two years in Taiwan as an exchange student; or

4. 經中央目的事業主管機關許可來臺實習，實習期間合計未滿二年。

Spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

具外國國籍並兼具中華民國國籍，且於本辦法中華民國一百年二月一日修正施行前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受第二項規定之限制。

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者，得依本辦法規定申請入學。但擬就讀大學醫學、牙醫或中醫學系者，其連續居留年限為八年以上。

An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

前項所稱連續居留，指每歷年在國內停留期間，合計未逾一百二十日。但符合前條第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入前項連續居留期間計算。

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者，得依本辦法規定申請入學。但擬就讀大學醫學、牙醫或中醫學系者，其連續居留年限為八年以上。A person who was formerly from the Mainland Area and who has foreign nationality and has never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in

accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

前項所稱連續居留，指每歷年在國內停留期間，合計未逾一百二十日。但符合前條第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外連續居留期間計算。

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph.

第一項及第三項所定六年、八年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

第一項至第四項所定海外，準用前條第五項規定。The definition of “overseas” given in Paragraph 5 of the previous article also applies, mutatis mutandis, to Paragraphs 1 to 4.

外國學生依前二條規定申請來臺就學，以一次為限；其繼續在臺就學者，入學方式應與我國內一般學生相同。但下列情形，不在此限：

An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students. However, this requirement does not apply to an international student in either of the following circumstances:

1. 於完成申請就學學校學程後，申請碩士班以上學程，逕依各校規定辦理。

If an international student is applying for admission to a master’s degree or higher level program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall handle the application in accordance with its regulations

2. 外國學生申請來臺就讀學士班以下學程，在國內停留未滿一年，因故退學或喪失學籍，得重新申請來臺就學，並以一次為限。

If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.

外國學生已在臺完成學士以上學位，繼續申請入學碩士以上學程者，得檢具我國各校院畢業證書及歷年成績證明文件，依第七條規定申請入學，不受第七條第一項第二款規定之限制。

An international student who has completed a bachelor’s degree or a higher degree in Taiwan and is applying to be admitted to do a master’s degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply in accordance with the provisions of Article 7 and is not subject to the provisions of Article 7, Paragraph 1, Item 2.

於我國大專校院就讀之外國學生轉學，由各大專校院自行訂定相關規定，並納入招生規定報本部核定。但外國學生經入學學校以操行不及格或因刑事案件經判刑確定致遭退學者，不得轉學進入大專校院就讀。

If international student who studies in university or tertiary college in Taiwan want to transfer to another university or tertiary college. Each university or tertiary college shall formulate its own regulations regarding transfers of international students who study in university or tertiary college in Taiwan, incorporate these into its admission regulations, and submit these to the Ministry of Education for approval. However, an international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to another university or tertiary college.

(二) 學力 (歷) 資格 Adequate Scholastic Ability (Academic Qualifications)

外國學生須符合教育部採認之高中、大學或獨立學院畢業或符合「入學大學同等學力認定標準」與我國學制相當之同等學力(歷)資格者，詳【附錄二】。申請學士班者須具國外高中畢業學歷。

Freshmen and first year graduate students: A person who has graduated from a high school, college, or university recognized by the Ministry of Education, R.O.C., can apply for admission, or a person who meets the “Standards for Recognition of Equivalent Educational Levels for University Admission” (see Appendix 2) regulations are considered as having an adequate level of education to register for the new student enrollment entrance examination. International students with a highschool diploma are eligible to apply for undergraduate programs, bachelor’s degree holders for master’s programs, and master’s degree holders for doctoral programs.

二、以僑生、港澳生學生身分申請入學者。

For Applicants who are Overseas Chinese students or Hong Kong and Macau students:

申請人之身分資格符合教育部《僑生回國就學及輔導辦法》及《香港澳門居民來臺就學辦法》

【附錄三、四】規定者，得申請入學國際專修部，重要規定摘錄如下：

Applicants whose identities meet the “Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan” and “Regulations Regarding Hong Kong and Macao Residents to Study in Taiwan” (Appendix 3 and 4) issued by the Ministry of Education can apply for admission to the International Foundation Program. Important provisions are excerpted as follows:

(一)、身分資格 Identity:

1. **僑生**：指海外出生連續居留迄今，或最近連續居留海外六年以上，並取得僑居地永久或長期居留證件之華裔學生。取得僑居地永久或長期居留證件，得以取得僑居地公民權、永久居留權或以其所持中華民國護照已加簽僑居身分認定之。僑生身份認定，由僑務主管機關為之。(僑生回國就學及輔導辦法第2條)

Overseas Chinese Students refer to ethnic Chinese students who were born overseas and have lived continuously until now, or, have recently lived overseas for more than 6 years and have obtained permanent or long-term residence certificates in the place of residence. Certificates of permanent or long-term residence could be citizenship, permanent residency in place of overseas residence, or the identification of overseas residence status on the Republic of China passport. The identification of Overseas Chinese Students shall be determined by the competent authorities of Overseas Chinese affairs. (Article 2, Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan).

2. **港澳生**：香港或澳門居民，取得港澳永久居留資格證件，且最近連續居留境外六年以上；並符合香港澳門關係條例第四條規定，未持有外國護照者，得申請來臺灣地區就學。港澳生身分認定，由主管教育行政機關為之。(香港澳門居民來臺就學辦法第2、8條)

Hong Kong and Macau Students refer to people who have obtained permanent residence certificates and have recently lived overseas for more than 6 years and comply with Article 4 of the Laws and Regulations Regarding Hong Kong & Macao Affairs

(<https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=Q0010003>), can apply for studying in Taiwan. The identification of Hong Kong and Macau Students shall be determined by the competent education administrative agencies (Article 2, 8, Regulations Regarding Hong Kong and Macao Residents to Study in Taiwan).

註 1：所稱海外，指大陸地區、香港、澳門以外之國家或地區。所稱境外，指臺灣地區以外之國家或地區。所謂「連續居留」係指每歷年在國內停留期間未逾一百二十日，連續居留港澳或海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。但符合「僑生回國就學及輔導辦法」（附錄三）第三條及「香港澳門居民來臺就學辦法」（附錄四）第三條規定者，不在此限。報名時請檢附證明文件一併繳交，以利審核。

Note 1: The term “overseas” refers to countries or regions other than Mainland China, Hong Kong, and Macau. The so-called “continuous residence” refers to those who stay in Taiwan for less than 120 days in each calendar year. If the start and end of the period of continuous residence in Hong Kong, Macau, or overseas is not a complete calendar year, the 120-days is calculated by the individual calendar year. Yet, people who are qualified by Article 3, Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan and Article 3, Regulations Regarding Hong Kong and Macao Residents to Study in Taiwan are exempted. Please attach all supporting documents/certificates in the application for review.

註 2：連續居留海外或境外期間之採計，以計算至當年度招生簡章所定之申請時間截止日為準。但連續居留年限須計算至申請入學當年度 1 月 31 日始符合規定者，不在此限。申請時，應填具切結書，始得受理申請，經錄取後，僑務主管機關或主管教育行政機關應就其自申請時間截止日起至當年度 1 月 31 日止之實際居留情形予以審查，其海外或境外居留期間有未符合規定者，應撤銷其錄取資格。（僑生回國就學及輔導辦法第 4 條及香港澳門居民來臺就學辦法第 4 條）

Note 2: The calculation of the continuous staying overseas or the overseas period shall be calculated until the application deadline specified in the admission brochures of the current year. Yet, applicants whose period of continuous residence must be counted until January 31st of the year of application for admission to meet requirements are exempted. An affidavit should be filled out, signed, and attached to the application. After being admitted, the competent authorities of Overseas Chinese affairs or the competent education administrative agencies shall review the actual residence status from the deadline of application to January 31 of the current year. Those who fail to meet the requirements during their overseas or overseas residency shall have their admission qualification revoked. (Article 4, Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan and Article 4, Regulations Regarding Hong Kong and Macao Residents to Study in Taiwan)

註 3：「香港澳門關係條例」第四條：「本條例所稱香港居民，指具有香港永久居留資格，且未持有英國國民（海外）護照或香港護照以外之旅行證照者。本條例所稱澳門居民，指具有澳門永久居留資格，且未持有澳門護照以外之旅行證照或雖持葡萄牙護照但係於葡萄牙結束治理前於澳門取得者。」相關法規請參閱陸委會網站 <https://www.mac.gov.tw/cp.aspx?n=24F1371BF3738F96> 申請時，尚未符合「香港澳門關係條例」第四條「未持有英國國民（海外）護照或香港護照以外之旅行證照者，或未持有澳門護照以外之旅行證照或雖持葡萄牙護照但係於葡萄牙結束治理前於澳門取得者」，須填具切結書（附表 2-4），始准予報名，惟錄取分發後，其身分仍未符合前項「香港澳門關係條例」第四條規定，不得來臺入學。

Note 3: Article 4, Laws and Regulations Regarding Hong Kong & Macao Affairs states that the term "Hong Kong Residents" as used herein refers to persons who qualify for permanent residency in Hong Kong and who do not hold a travel document other than a British (Overseas) passport or a Hong Kong passport. The term "Macau Residents" as used herein refers to those who have the right of permanent residency in Macau and hold no travel documents other than the Macau passport; or those who do hold a Portuguese passport but obtained the document in Macau before the end of Portuguese rule. For more information,

please visit the Mainland Affairs Council (<https://www.mac.gov.tw/cp.aspx?n=24F1371BF3738F96>). People who have to submit affidavits are those who have not yet qualified at the time of application by Article 4, Laws and Regulations Regarding Hong Kong & Macao Affairs. Yet, after being admitted, if the abovementioned qualification has not been met, the student is not allowed to come to Taiwan for admission.

註 4：不符合上述規定，但「具外國國籍，兼具香港或澳門永久居留資格，未曾在臺設有戶籍，且最近連續居留香港、澳門或海外 6 年以上之華裔學生，得另依「僑生回國就學及輔導辦法」第 23-1 條申請入學。

Foreign nationalities, Hong Kong or Macau permanent residency, do not have Household Registration in Taiwan, and have recently lived in Hong Kong, Macau, or overseas for more than 6 years, can apply for admission by Article 23-1, Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

(二) 學力 (歷) 資格 Adequate Scholastic Ability (Academic Qualifications)

1. 申請人須具國外高中畢業，或依「入學大學同等學力認定標準」第 9 條，符合「大學辦理國外學歷採認辦法」或「香港澳門學歷檢覈及採認辦法」規定者，得準用「入學大學同等學力認定標準」第 2 條第 1 款規定辦理。

Applicants should have graduated from senior high school overseas, or, according to Article 9, Standards for Recognition of Equivalent Educational Levels for University Admission, meet the requirements in the Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education or the Regulations Governing the Examination and Recognition of Educational Records from Hong Kong and Macao, and are permitted to apply for admission by Paragraph 1, Article 2, Standards for Recognition of Equivalent Educational Levels for University Admission.

1. 以中五學制(畢業年級相當於臺灣高級中等學校二年級者)申請者，依「入學大學同等學力認定標準」第 9 條得報名入學大學一年級，但應增加畢業應修學分，或延長修業年限。

Applicants who graduated in the 5-year-high-school academic system (equivalent to the second grade of senior high school in Taiwan) are permitted to apply for enrollment in the freshman year of the university according to Article 9, Standards for Recognition of Equivalent Educational Levels for University Admission. Yet, universities should increase the credits required for graduation, or extend the study period for such applicants.

2. 香港或澳門學歷證件應先經行政院在港澳設立或指定之機構或委託之民間團體驗證；大陸地區（含設校或分校於大陸地區之外國學校）學歷證件，應先經大陸地區公證處公證，並經行政院設立或指定之機構或委託之民間團體驗證。

Hong Kong or Macao academic certificates should first be verified by institutions established or designated, or non-governmental organizations entrusted, by the Executive Yuan in Hong Kong and Macao. The academic certificates of Mainland China, including schools or branch schools established by foreign schools in Mainland China, should be notarized by a notary office in Mainland China and verified by institutions established or designated, or non-governmental organizations entrusted, by the Executive Yuan.

3. 學歷資格相關法規：「入學大學同等學力認定標準」（附錄二）、「大學辦理國外學歷採認辦法」、「香港澳門學歷檢覈及採認辦法」之規定。上述相關法規，請參考【教育部主管法規查詢系統】。

For more information about Regulations related to academic qualifications, e.g. Standards for Recognition of Equivalent Educational Levels for University Admission (Appendix 2), Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education, the Regulations Governing the Examination and Recognition of Educational Records from Hong Kong and

Macao, etc., please visit the Law and Regulations Retrieving System at the Ministry of Education website (<https://edu.law.moe.gov.tw/>).

註 1：持香港副學士（或高級文憑）申請本校者，得依本校學則規定辦理學分抵免，經核准者依學分數規定抵免後提高年級。

Note 1: Applicants who apply to the university with an Associate Degree (or Higher Diploma), are entitled to apply for a credits waiver by the school constitution. Those who have been approved could be classified up to a higher grade.

註 2：「僑生回國就學及輔導辦法」第 14 條與「香港澳門居民來臺就學辦法」第 12 條，在國內（臺灣地區）大學取得學士以上學位之僑生（港澳生），得檢具國內（臺灣地區）大學畢業證書或報考資格所需證件、歷年成績證明文件、入學申請表、志願序及招生學校所定之其他文件，於每年招生期間向海外聯合招生委員會申請入學碩士以上學程。

Note 2: According to Article 14, Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan, and Article 12, Regulations Regarding Hong Kong and Macao Residents to Study in Taiwan, Overseas Chinese students (Hong Kong and Macau students) who have obtained a bachelor's degree or above in a domestic (Taiwan region) university, are permitted to apply for master's degree programs and above. They should submit required certificates and documents, such as a domestic (Taiwan region) university graduation certificate or documents required for admission, academic transcripts, admission application form, application form, and other documents specified by the admissions school, etc. They should submit their application to the University Entrance Committee for Overseas Chinese Students before the deadline specified by the university.

臺北城市科技大學國際專修部學生報名繳交資料檢核表Application Checklist

中文姓名 (Chinese Name)		英文姓名 (English Name)	
學生國籍Country		連絡電話Tel.	
身份別Identity	<input type="checkbox"/> 外籍生 Foreign	<input type="checkbox"/> 僑生 Overseas Chinese	<input type="checkbox"/> 港澳生 Hong Kong and Macao students
申請系所 Application Department	<input type="checkbox"/> 餐飲系 Department of Food & Beverage Management		<input type="checkbox"/> 行銷系 Department of Marketing & Logistics Management

(本表請置於申請表件首頁·依項次順序排列)

項次Order	繳交資料項目Documents	勾選
1	招生報名系統個人資料蒐集、處理及利用同意書【附表一】 Consent Form for the Collection, Processing, and Use of Personal Data in the Admission Application System, Appendix 1	
2	學生簽名確認之招生文件【附表二】 Student Acknowledgment and Confirmation of Admission Information, Appendix 2.	
3	國際專修部學生入學申請表【附表三】 Application Form for International Foundation Program Students (original, see Appendix 3)	
4	文件審查授權書【附表四】 Authorization of Reviewing Application Documents for International Foundation Program Students, Appendix 4	
5	國際專修部語文能力切結書【附表五】 Language Proficiency Undertaking for the International Foundation Program, Appendix 5	
6	文件驗證切結書【附表六】(如未繳交學歷驗證者填寫) Document Verification Commitment Form (to be completed by those who have not submitted their academic credentials verification), Appendix 6.	
7	財力證明(若存款證明非申請者本人帳戶·須附上資助者親筆簽名之財力保證書【附表七】·敘明與申請者之關係並保證負擔申請者在臺留學所有費用) Financial Certification, Appendix 7.	
8	國際專修部報名資格切結書-外國學生【附表八】 Declaration for International Foundation Program Students (see Appendix 8)	
9	國際專修部報名資格切結書-僑生、港澳生【附表九】 Declaration for International Foundation Program Students (see Appendix 9)	
10	香港、澳門居民報名資格確認書-港澳生【附表十】	
11	香港、澳門學生持外國護照及連續居留切結書-港澳生【附表十一】	
12	護照影本(照片頁) 1份 Passport Copy (Photo Page)	
13	最高學歷畢業證書影本 Degree Certificate	
14	最高學歷歷年成績單 Academic Transcript	
15	其他(加分項目): 留學計畫書、推薦信、或其他有助審查之資料 Recommendation Letter A study plan, a recommendation letter, other documents asked for by each department or listed on the Application of Admission for International Students, or other helpful reviewing documents decided by the applicant.	

臺北城市科技大學

招生報名系統個人資料蒐集、處理及利用同意書

Taipei City University of Science and Technology

Consent Form for the Collection, Processing, and Use of Personal Data in the Admission Application System

一、蒐集目的 Purpose of Collection

為辦理本校招生報名、考生資料管理、錄取通知、入學後學籍建檔及相關行政作業事宜，本校依據《個人資料保護法》之規定，蒐集、處理及利用考生之個人資料。

For the purposes of handling admission applications, managing applicant data, issuing admission notices, establishing student records after enrollment, and related administrative affairs, the University collects, processes, and uses applicants' personal data in accordance with the Personal Data Protection Act.

二、蒐集之個人資料項目 Categories of Personal Data Collected

本校於招生報名系統蒐集之個人資料包括但不限於下列項目：考生姓名、聯絡電話、手機號碼、畢業學校及系所、役別、身分證字號、出生日期、性別、畢業年月、肄業年級、通訊地址、戶籍地址、監護人姓名、監護人電話、監護人手機、電子郵件信箱 (Email)、報考身分、特殊身分。

The personal data collected by the University through the admission application system include, but are not limited to: applicant's name, contact telephone number, mobile phone number, graduated school and department, military service status, ID number, date of birth, gender, graduation date, incomplete study year (if any), mailing address, registered address, guardian's name, guardian's telephone number, guardian's mobile phone number, email address, application status, and special status (if any).

三、個人資料蒐集之方式 Method of Collection

透過本校招生報名系統，由考生自行於線上報名時填寫及上傳相關資料。

Personal data are collected through the University's admission application system, where applicants fill in and upload relevant information during online registration.

四、個人資料利用之期間、地區、對象及方式 Period, Area, Subjects, and Method of Use

1. 利用期間：自資料蒐集日起至招生及學籍管理等目的消失為止，或依相關法令應保存之期間。
2. 利用地區：中華民國境內。
3. 利用對象：本校及依法令有權要求提供資料之政府機關。
4. 利用方式：以電子、書面、或其他合法自動化機器方式進行處理及利用。

1. Period of use: From the date of collection until the purposes of admission and student record management cease to exist, or for the period required by relevant laws.
2. Area of use: Within the territory of the Republic of China (Taiwan).
3. Subjects of use: The University and government agencies legally authorized to request the data.
4. Method of use: The data will be processed and used by electronic means, in written form, or by other lawful automated methods.

五、當事人權利及行使方式 Rights of the Data Subject and Methods of Exercise

依《個人資料保護法》第三條規定，考生可向本校行使以下權利：

查詢或請求閱覽，請求製給複製本，請求補充或更正，請求停止蒐集、處理或利用，請求刪除。

考生得以書面或電子郵件方式向本校招生單位提出申請。但若因行使上述權利導致影響報名或錄取程序之進行，本校得依規定拒絕辦理。

According to Article 3 of the Personal Data Protection Act, applicants may exercise the following rights with respect to the University: request access to or review of personal data; request copies; request supplementation or correction; request cessation of collection, processing, or use; and request deletion.

Applicants may submit requests in writing or by email to the University's admission office. However, if exercising the above rights affects the application or admission process, the University may refuse to process such requests in accordance with regulations.

六、未提供個人資料之影響 Consequences of Failure to Provide Personal Data

考生若未提供真實且完整之個人資料，將可能無法完成報名手續、參加考試、或取得錄取資格。

If applicants fail to provide complete and accurate personal data, they may be unable to complete the application process, participate in the examination, or obtain admission.

七、同意聲明 Statement of Consent

本人已詳閱上述內容，並充分瞭解本校蒐集、處理及利用本人個人資料之目的、範圍及權益，爰此同意本校依前述方式蒐集、處理及利用本人之個人資料。

I have carefully read and fully understood the purposes, scope, and rights regarding the University's collection, processing, and use of my personal data, and hereby agree that the University may collect, process, and use my personal data in accordance with the above provisions.

考生簽名

Applicant's Signature

日期 Date

_____年 Year _____月 Month _____日 Day

臺北城市科技大學 學生簽名確認之招生文件

Taipei City University of Science and Technology Student Acknowledgment and Confirmation of Admission Information

學生已參加本校舉辦招生說明會並確認了解以下相關訊息：

The student has attended the admission information session organized by the University and confirms that he/she fully understands the following information:

- 已了解本校之地理位置. Has understood the geographical location of the University.
- 已了解本校招生之管道、科系. Has understood the admission channels and the academic programs/departments offered by the University.
- 已了解就讀本校所需要之費用(學雜費、保險費、辦理證件之費用...) Has understood all expenses required for studying at the University (including tuition and miscellaneous fees, insurance fees, and document processing fees, etc.).

1. Tuition and Fees: • First Year: Chinese language program: NT\$45,000 per semester. • Second Year to Fifth Year: Major programs: NT\$45,893 per semester.	2. International Student Insurance: (First 6 months before enrollment in National Health Insurance) • NT\$500 per month × 6 months = NT\$3,000
3. Dormitory Fees: • 4 persons per room: NT\$15,000 per semester; Winter: NT\$5,000; Summer: NT\$7,500 • 6–8 persons per room: NT\$9,500 per semester; Winter: NT\$2,500; Summer: NT\$5,000 Dormitory Deposit: NT\$1,500 per semester (Refundable upon moving out in accordance with dormitory regulations) Cleaning Fee: NT\$300.	4. National Health Insurance: • NT\$826 per month × 6 months = NT\$4,956
	5. Document Processing Fees: • Alien Resident Certificate (ARC): NT\$1,000 per year • Work Permit: NT\$100 per year
	6. Health Check-up: NT\$1,000 • If the student enters Taiwan with a Visitor Visa, a hospital health check-up is required, costing approximately NT\$2,500.

- 已了解就讀本校相關助學金、獎學金. Has understood the scholarships and financial aid provided by the University.
- 已了解就讀本校教學語言(華語)、畢業年限、畢業學分(完成128學分)、課程規劃表、畢業門檻. Has understood the language of instruction (Chinese), the length of study, graduation credit requirements (completion of 128 credits), curriculum plan, and graduation requirements.
- 已了解學校規定(住宿規定、學則等資訊). Has understood the University regulations (including dormitory regulations, academic regulations, and related rules).
- 已了解台灣法規(一週工讀時間不能超過20小時、了解並遵守境外生來台就學辦法、勞基法、交通安全、居留證相關注意事項等法規). Has understood the laws and regulations of Taiwan (including the limitation that part-time work shall not exceed 20 hours per week, and regulations regarding international students studying in Taiwan, labor laws, traffic safety, and residence permit requirements).
- 已了解在第二學期結束前須通過華語文能力測驗A2級以上才能繼續讀書，否則會被退學離境處分. Has understood that before the end of the second semester, the student must pass the Test of Chinese as a Foreign Language (TOCFL) at A2 level or above in order to continue studying; otherwise, the student will be dismissed and required to leave Taiwan.

本人會遵守台灣法規、學校規定並在規定時間內通過華語文能力測驗A2級以上考試。I hereby agree to comply with the laws and regulations of Taiwan and the rules of the University, and I will pass the Chinese language proficiency test at A2 level or above within the required period.

學生簽名確認 Student Signature: _____

出生日期 Date of Birth: _____

附表三 Appendix 3

臺北城市科技大學國際專修部學生入學申請表

Application Form for International Foundation Program Students

1. 申請人資料/Personal Information

申請人姓名 Full name	中文 Chinese	(姓名)	
	出生日期 Date of Birth	<u>YYYY / MM / DD</u>	
	英文 English		
國籍 Nationality		護照號碼 Passport No.	
婚姻狀況 Marital Status	<input type="checkbox"/> 已婚 Married <input type="checkbox"/> 未婚 Single		性別 Sex <input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female
電話/手機 Telephone or Cell		E-mail	
住址 Home Address			
在臺通訊處 Address in Taiwan			

申請人父親 Applicant's Father	中文 Chinese	(姓名)	出生日期 Date of Birth	<u>YYYY / MM / DD</u>
	英文 English			
	國籍 Nationality		職業 Occupation	
	電話/手機 Telephone or Cell in Taiwan			
申請人母親 Applicant's Mother	中文 Chinese	(姓名)	出生日期 Date of Birth	<u>YYYY / MM / DD</u>
	英文 English			
	國籍 Nationality		職業 Occupation	
	電話/手機 Telephone or Cell in Taiwan			
在臺聯絡人 Contact Person in Taiwan	姓名 Name		關係 Relationship	
	住址 Mailing Address			
	電話/手機 Telephone or Cell in Taiwan			

2. 擬申請就讀之系(所)及學位/Department/Graduate Institute and Degree Sought

系所 Department		餐飲事業系	Department of Food & Beverage Management
		行銷與流通管理系	Department of Marketing and Logistics Management

3. 教育背景/Educational Background

學歷 Previous Education	中等學校 Secondary school	學院/大學 College / University
學校名稱 Name of School		
學校所在地 City and Country		
主修Major / 副修Minor		
學位 Degree Conferred		
畢業日期 Graduate year		

4. 就讀期間各項費用來源/Sources of Financial Support

<input type="checkbox"/> 個人儲蓄 Personal Savings	<input type="checkbox"/> 父母支援 Parental Support	<input type="checkbox"/> 獎助學金 Scholarships and Financial Aid	<input type="checkbox"/> 其他 Others (Please specify)
---	---	--	---

申請人簽名 Applicant's Signature : _____

日期 Date / YYYY.MM.DD : _____

附表四 Appendix 4**國際專修部學生入學文件審查授權書****Authorization of Reviewing Application Documents for International Foundation Program Students**

本人授權臺北城市科技大學查證本人所提供的資料，本人並授權：

I authorize Taipei City University of Science and Technology to undertake a verification of the information I have provided and I authorize:

學校 Educational institutes,

相關負責人員 Staffs,

其他 Others

提供關於我的資料，並使他們免責於此一行為。

To release information they may have about me and release them from any liability for doing so.

申請人簽名 Applicant's Signature : _____

日期 Date / YYYY.MM.DD : _____

附表五 Appendix 5

國際專修部語文能力切結書

LANGUAGE PROFICIENCY UNDERTAKING FOR THE INTERNATIONAL FOUNDATION PROGRAM

學生英文姓名 Name: _____

性別Sex: 男 Male 女 Female 其他 Other

出生日期Birth: _____年(Year) _____月(Month) _____日(Day)

護照號碼Passport No.: _____

本人報名臺北城市科技大學國際專修部，於華語先修期間應取得華語文能力測驗 (TOCFL 2)A2基礎級標準，得繼續修讀正式學位。本人明白先修華語一年期間內未通過華語文能力測驗A2標準將受退學處分，不得續修讀學位專業課程。

I hereby enroll in the International Foundation Program at Taipei City University of Science and Technology. During the Chinese language course, I must pass the level 2(A2) of the Test of Chinese as a Foreign Language (TOCFL) in listening and reading to continue to study for the Bachelor program. I fully understand that if I fail to pass the test are not allowed to continue studying. The school will report their conditions to the Ministry of Education, and students will have to leave Taiwan as required.

特立此切結書。

申請人簽名 Applicant's Signature : _____

日期 Date / YYYY.MM.DD : _____

附表六 Appendix 6

文件驗證切結書(未繳交學歷驗證者填寫)

Document Verification Commitment Form

(to be completed by those who have not submitted their academic credentials verification)

本人_____ (學生姓名)申請貴校_____ (系/所) ,

外國學生申請入學，於報到時補交下列文件：

I _____ (students' name) applying for the _____
 (Program name) at Taipei City University of Science and Technology, hereby promise that I
 will submit the following verified documents to Taipei City University of Science and
 Technology at the time of registration.

勾選 Check <input type="checkbox"/>	項目 Items
	<p><u>經駐外單位驗證之國外最高學歷證件正本一份。</u> Original copy of highest educational diploma verified by the Taiwan Overseas Representative Office.</p>
	<p><u>經駐外單位驗證之國外最高成績證明正本一份。</u> Original copy of highest educational transcript verified by the Taiwan Overseas Representative Office.</p>

若在報到時無法提供繳驗經駐外單位驗證之學歷證明及成績單正本；本人願放棄錄
 取資格，絕無異議。(※中英文以外之語文，應附經驗證之中文或英文譯本)

Furthermore, at the time of registration I will present my original diploma and transcript to Taipei City University of
 Science and Technology. I understand that if I fail to submit the copies of the verified documents or the original
 diploma or transcript at the time of registration, my qualification for enrollment will be revoked.

(Remark: If the original documents are not in English or Chinese, an English or Chinese translation version verified by
 a Taiwan overseas representative office is also required.)

申請人簽名 Applicant's Signature : _____

日期 Date / YYYY.MM.DD : _____

附表八 Appendix 8

國際專修部報名資格切結書-外國學生

Declaration for International Foundation Program —for International Students

一、 本人申請身分勾選如下，並保證符合貴校本「招生管道」簡章之規定。

I hereby check the appropriate identity status below and guarantee that I meet the requirements as stipulated in your university's admission brochure.

除下列第一項資格外，其餘身分保證於註冊時繳交中華民國入出國及移民署之入出國時間證明備查（連續居留海外六年以上，每曆年在臺灣地區停留期間不得逾120日，具相關證明文件者除外）。

Except for the first qualification listed below, I guarantee that upon registration I will provide entry and exit records issued by the National Immigration Agency of the Republic of China (Taiwan) for verification. (Those who have resided overseas continuously for more than six years, and whose stay in Taiwan does not exceed 120 days per calendar year, may be exempted upon presentation of relevant documents.)

(以下選項請勾選) (Please check the appropriate option below)

- 從未具有中華民國國籍，於申請時並不具僑生資格。I have never held Republic of China (ROC) nationality, and I do not possess overseas Chinese student status at the time of application.
- 兼具有中華民國國籍且自始未曾在臺設籍。I hold dual nationality including ROC nationality, but I have never registered household residency in Taiwan.
- 曾兼具有中華民國國籍，且經內政部許可喪失放棄國籍至今已達 8 年(需提供放棄國籍證明文件)。I previously held dual nationality including ROC nationality, and have been approved by the Ministry of the Interior to renounce ROC nationality for at least eight years (supporting documents of nationality renunciation must be provided).
- 兼具香港或澳門永久居留資格，且未曾在臺設有戶籍。I hold permanent residency in Hong Kong or Macau, and have never registered household residency in Taiwan.
- 曾為大陸地區人民且未曾在臺設有戶籍。I was formerly a citizen of Mainland China and have never registered household residency in Taiwan.

二、 本人所提供之學歷證明文件(申請大學部者提出相當中華民國高中畢業之證書、申請轉學生者提出國內專科以上學歷證明、申請碩士班者提出大學畢業證書、申請博士班者提出碩士畢業證書)在畢業學校所在國家均為合法有效取得畢業資格，且所持之證件相當於中華民國國內各級合法學校。本人保證於註冊時繳交經貴國駐外單位驗證之學歷證件(畢業證書)。

The academic credentials I provide (high school diploma equivalent to ROC senior high school graduation for undergraduate applicants; post-secondary or higher education certificate for transfer applicants; bachelor's diploma for master's applicants; and master's diploma for doctoral applicants) are legally obtained in the country where the school is located and are equivalent to the lawful diplomas issued by schools in Taiwan. I guarantee to submit academic credentials (diplomas) verified by your country's overseas mission upon registration.

三、 本人在華未曾因操行、學業成績不及格、違反法令或校規情節嚴重致遭退學或喪失學籍。

I have never been expelled or lost student status in Taiwan due to misconduct, poor academic performance, violation of laws, or serious infractions of school regulations.

四、 本人未曾以僑生身分在臺就學，且未於當學年度接受海外聯合招生委員會分發。

I have never studied in Taiwan under overseas Chinese student status, nor have I been assigned through the Joint Overseas Chinese Student Admission Committee for the current academic year.

五、 上述所陳之任一事項同意授權貴校查證，如有不實或違反中華民國教育部外國學生來臺就學辦法之事項等情事屬實者，本人願依貴校相關規定處理，絕無異議。並同意貴校得於法令規定許可範圍內蒐集、處理、國際傳遞及利用本人個人資料。

I authorize your university to verify all of the above statements. If any statement is found to be false, or in violation of the "Regulations Regarding International Students Undertaking Studies in Taiwan" of the Ministry of Education, I agree to abide by the university's decisions without objection. I also consent to the collection, processing, international transmission, and use of my personal data by your university within the scope permitted by law.

附註Note :

中華民國「國籍法」第 2 條：有下列各款情形之一者，屬中華民國國籍。

1. 出生時父或母為中華民國國民。
2. 出生於父或母死亡後，其父或母死亡時為中華民國國民。
3. 出生於中華民國領域內，父母均無可考，或均無國籍者。
4. 歸化者。

Article 2 of the "Nationality Act" of the Republic of China: A person shall have the nationality of the Republic of China under any of the following conditions:

1. A person whose father or mother was, at the time of his/her birth, a national of the ROC.
2. A person born after the death of his/her father or mother, who at the time of death was a national of the ROC.
3. A person born in the territory of the ROC whose parents are both unknown or are stateless.
4. A person who has acquired nationality through naturalization.

申請人簽名(Applicant's Signature) : _____

日期 (Date) : (西元年YYYY,月MM,日DD) _____

附表九 Appendix 9

臺北城市科技大學國際專修部報名資格切結書-僑生

Declaration of Eligibility for Admission — Overseas Chinese Students, Hong Kong and Macau Students

申請人 (姓名) Applicant (Name) _____ 為 (國別 Nationality) _____

申請來臺就讀貴校，有關身分認定及報考學歷之規定，均符合貴校招收「國際專修部招生規定」所載之各項目，同時符合教育部「外國學生來臺就學辦法」、「僑生回國就學及輔導辦法」或「香港澳門居民來臺就學辦法」等相關法規之規定，報考學歷亦符合「入學大學同等學力認定標準」、「大學辦理國外學歷採認辦法」、「大陸地區學歷採認辦法」或「香港澳門學歷檢覈及採認辦法」，若經查證不符本項招生之報考資格，願自動放棄錄取或入學資格，若入學者始發現者應令退學，絕無異議。

I am applying for admission to your university's International Foundation Program. I hereby declare that my identity status and academic qualifications meet all the requirements listed in the "International Foundation Program Admission Regulations" of your university, as well as the relevant provisions of the Ministry of Education's "Regulations Regarding International Students Undertaking Studies in Taiwan," the "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan," or the "Regulations Regarding Hong Kong and Macau Residents Undertaking Studies in Taiwan."

My academic qualifications also comply with the "Standards for Recognition of Equivalent Educational Levels for University Admission," the "Regulations Governing the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education," the "Regulations Governing the Recognition of Academic Credentials from Mainland China," or the "Regulations Governing the Examination and Recognition of Academic Credentials from Hong Kong and Macau."

If, upon verification, my application is found not to comply with admission requirements, I agree to forfeit my eligibility for admission or enrollment. If discovered after enrollment, I agree to be dismissed from the university without objection.

已獲錄取者，至西元2026年7月31日前應符合「外國學生來臺就學辦法」、「僑生回國就學及輔導辦法」或「香港澳門居民來臺就學辦法」第二條及第三條所定連續居留海外（境外）期間之資格規定，如有不符規定者，願自動放棄錄取或入學資格，若入學者始發現者應令退學，絕無異議。

Admitted students must, by July 31, 2026, comply with the residency requirements stipulated in Articles 2 and 3 of the "Regulations Regarding International Students Undertaking Studies in Taiwan," the "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan," or the "Regulations Regarding Hong Kong and Macau Residents Undertaking Studies in Taiwan." Should the residency qualifications not be met, I agree to forfeit my admission or enrollment eligibility. If discovered after enrollment, I agree to be dismissed without objection.

此致 To

臺北城市科技大學 Taipei City University of Science and Technology

立切結書人 Declarant :

護照號碼 Passport No. :

地址 Address :

電話 Phone :

Date 西元 年 YYYY 月 MM 日 DD

附表十 Appendix 10

香港、澳門居民報名資格確認書 - 港澳生

本人_____ (請填寫姓名) 為香港或澳門居民申請於西元2026年秋季赴臺就學。本人確認報名時符合下列各項勾選情況 (請就以下問項逐一勾選)：

一、本人具有香港或澳門永久居留資格證件：

是；本人具有_____ (請填寫香港或澳門) 永久性居民身分證。

二、以簡章報名截止日往前推算，本人符合下列最近連續居留境外^{註1}之年限規定：

註1：所稱境外，指臺灣地區以外之國家或地區。至「連續居留」係指每曆年 (1月1日至12月31日) 來臺停留時間不得逾120日。

最近連續居留境外8年以上。

最近連續居留境外已滿6年但未滿8年。

最近連續居留境外未滿6年。

計算至西元2026年7月31日止始符合最近連續居留境外滿6年 (申請就讀大學醫學系、牙醫學系及中醫學系者須滿8年)

三、承上題，最近連續居留境外期間曾否在臺灣停留超過120日？

是；本人另檢附_____證明文件。

否。

四、確認您的報名身份是「港澳生」或「港澳具外國國籍之華裔學生」 (只能填寫一種)

<input type="checkbox"/> 港澳生(以下4擇1)	<input type="checkbox"/> 港澳具外國國籍之華裔學生 (以下3擇1)
1. <input type="checkbox"/> 本人具有英國國民海外護照。	1. <input type="checkbox"/> 本人具有英國護照，兼具香港永久居留資格，未曾在臺設有戶籍，且最近連續居留香港、澳門或海外6年以上
2. <input type="checkbox"/> 否；本人無葡萄牙護照、英國國民 (海外) 護照或香港、澳門護照以外之旅行證照。	2. <input type="checkbox"/> 本人具有葡萄牙護照，且首次取得葡萄牙護照日期為：1999年12月20日後取得，兼具澳門永久居留資格，未曾在臺設有戶籍，且最近連續居留香港、澳門或海外6年以上。
3. <input type="checkbox"/> 是；本人具有葡萄牙護照，且首次取得葡萄牙護照日期為：1999年12月19日(含)前取得 (錄取後需檢附澳門特區政府身份證明局開立之「個人資料證明書」始得申辦赴臺就學簽證)。	
4. <input type="checkbox"/> 是；本人具有_____ (請填寫國家) 護照或旅行證照，同意於錄取分發後放棄外國護照或旅行證照。	3. <input type="checkbox"/> 本人具有_____ (請填寫國家) 護照或旅行證照，兼具香港、澳門永久居留資格，未曾在臺設有戶籍，且最近連續居留香港、澳門或海外6年以上。(申請就讀大學醫、牙及中醫學系者須滿8年)。 (所稱海外，指大陸地區、香港及澳門以外之國家或地區)

本人確認前述填報資料均屬實，如有誤報不實致報名資格不符情事，其責任自負，絕無異議。

立聲明書人：_____ (請填寫姓名)

香港或澳門永久性居民身分證字號：

住址：

電話：

西元 年 月 日

附表十一 Appendix 11

香港、澳門學生持外國護照及連續居留切結書

本人_____ (請填寫姓名) 為_____ (請填寫香港或澳門) 居民，
欲申請於西元2026年秋季申請赴臺升學。因本人申請時尚未符合 (請依下列切結事項勾選)：

- 「香港澳門關係條例」第四條有關「未持有英國國民(海外)護照或香港護照以外之旅行證照者，或未持有澳門護照以外之旅行證照或雖持葡萄牙護照但係於葡萄牙結束治理前於澳門取得者」之規定，本人同意於錄取分發後之身分資格應符合「香港澳門關係條例」第四條規定。
- 「香港澳門居民來臺就學辦法」第二條有關「最近連續居留港澳或海外六年以上」之規定，本人同意至西元2026年7月31日止應符合「香港澳門居民來臺就學辦法」第二條及第三條所定連續居留港澳或海外期間之資格規定，否則應由臺北城市科技大學撤銷原錄取分發資格。

此致

臺北城市科技大學

立切結書人：

護照號碼：

地址：

電話：

西元 年 月 日